

ORDINANCE NO. 292/2021

OF RECTOR OF THE UNIVERSITY OF SZCZECIN

of 20th of December 2021

regarding introducing regulations for awarding the Award of Rector of the University of Szczecin for exceptional students

Pursuant to §28, section 1 point 1 and section 2 of the Regulation of Studies at the University of Szczecin which constitute an attachment to the resolution no. 42/2021 of the Senate of the University of Szczecin of 29th of April 2021 regarding adopting Regulations of Studies at the University of Szczecin it is hereby ordered as follows:

§ 1.

The "Regulations for awarding the Award of Rector of the University of Szczecin for exceptional students", hereinafter "the Regulations", are hereby adopted at the university of Szczecin.

§ 2.

Each short-cycle, long-cycle and uniform Master's degree course student, subject to §3, section 3, of the University of Szczecin is eligible to apply for the Award of Rector of the University of Szczecin for exceptional students, hereinafter "Rector's Award".

§ 3.

1. Rector's Award is awarded to a student for exceptional scientific, sports and artistic achievements or for distinguished work and service for the benefit of the academic community of the University of Szczecin, community of city of Szczecin or the West Pomeranian region.
2. Rector's Award is awarded with the goal of:
 - 1) promoting active participation in the life of the University of Szczecin;
 - 2) activating creative and organizational potential of students of the University of Szczecin;
 - 3) Rewarding students for their work for the benefit of developing and promoting academic community of the University of Szczecin, the community of city of Szczecin or the West Pomeranian region.
3. A student punished with a disciplinary punishment cannot apply for Rector's Award.

§ 4.

1. Each year, by the end of October, the President of Students' Union of the university submits an application to Rector regarding securing funds in the financial plan of the University of Szczecin for the coming calendar year for paying Rector's Awards.
2. The amount of funds set aside for Rector's Awards may be subject to changes in subsequent calendar years.

§ 5.

1. Depending on the number of points awarded to a student Rector's Award is awarded as:
 - 1) Grade I Rector's Award
 - 2) Grade II Rector's Award
 - 3) Grade III Rector's Award
2. The awards' amount for individual grades as well as point ranges for individual grades are each year determined between Rector of the university of Szczecin and an appropriate body of Students' Union of the University of Szczecin within the framework of the funds assigned for this purpose.
3. Rector's Award for exceptional students is subject to taxation.
4. The information indicated in section 2 are made publicly available by posting the information on website of the University of Szczecin, no later than on the day of announcing the list of students who in a given calendar year received Rector's Award.
5. Announcing the list of students who received Rector's Award is effected through posting on the website of the University of Szczecin a list including the following information: Student's Record Book number, number of awarded points and grade of the award.

§ 6.

1. A student who applies for Rector's Award submits an application for receiving the award to Dean of the faculty where the student studies or to the President of Students' Union by 31st of January of each calendar year following the year for which Rector's Award may be awarded.
2. An application submitted after lapse of the deadline stipulated in section 1 shall not be processed.
3. A student is not entitled to apply for reinstatement of the deadline indicated in section 1.
4. The application for receiving Rector's Award is submitted using the form which constitutes attachment no. 1 to this ordinance.
5. Documents confirming achievements indicated in the application for receiving Rector's Award must be attached to the application.
6. Administrative processing of applications for receiving Rector's Award is provided by Students' Affairs Department.

§ 7.

1. Dean of the Faculty where a student receives education or the President of Students' Union of the University of Szczecin reviews the submitted application for receiving Rector's Award and within 7 days counting from the day of receiving the application

passes this application along with the documents indicated in §6, section 5 to Rector of the University of Szczecin.

2. Following receiving the application indicated in section 1 along with the attached documents Rector of the University of Szczecin performs substantive assessment of the application and on the basis of the number of awarded points awards or refuses to award Rector's Award; decision of Rector of the University of Szczecin is final.

§ 8.

1. During assessment of the application for receiving Rector's Award the achievements of a student and his activity realized in the period from 1st of January to 31st of December of the calendar year preceding the year of submission of the application are assessed.
2. Points awarded for given achievements in individual categories recognized during assessment of applications are determined by attachment no. 2 to this ordinance.
3. In case of a student accomplishing various types of achievements in individual categories the awarded points are summed.
4. The achievements and activities indicated in §3, section 1 which constitute foundation for receiving Rector's Award cannot simultaneously constitute foundation for receiving scholarship of Rector of the University of Szczecin.
5. The achievements and activities indicated in §3, section 1 which constitute foundation for receiving scholarship of Rector of the University of Szczecin cannot simultaneously constitute foundation for receiving Rector's Award.
6. The achievements for which Rector's Award was awarded are not taken into consideration when applying for Dean's award.

§ 9.

1. The list of students who received Rector's Award is published on the website of the University of Szczecin by 15th of March of the year in which the applications for Rector's Award are processed and includes the information stipulated in §5, section 5.
2. Rector's Award is paid to the bank account of the student indicated in the application for receiving Rector's Award for exceptional students which constitutes attachment no. 1 to this ordinance by 31st of March of the year in which the applications are processed.
3. Upon request of the student the information regarding receiving Rector's Award are included in the supplement to the diploma.

§ 10.

The ordinance comes into effect on the day following the day of its signing.