

ORDINANCE NO. 18/2022  
OF RECTOR OF THE UNIVERSITY OF SZCZECIN

Of the 25th of February 2022

regarding regulations for the Scientist of the Year of the University of Szczecin contest

Pursuant to art. 23, section 2, point 2 of the Higher Education and Science Act of the 20th of July 2018 (Dz.U. 2021, item 478 as amended) it is hereby ordered as follows:

REGULATIONS FOR THE SCIENTIST OF THE YEAR  
OF THE UNIVERSITY OF SZCZECIN CONTEST

§1

The regulations for the Scientist of the Year of the University of Szczecin contest, hereinafter "the Contest" determine the goal, regulations and mode for this contest.

§2.

The goal of the Contest is promoting outstanding academic teachers engaged in leading scientific activities or participating in scientific work employed at the University of Szczecin as well as promoting their achievements.

§3.

1. The Contest is announced by Rector of the University of Szczecin, hereinafter "Rector" by the 1st of March of the year in which the Contest is announced. The Contest is publicly announced by posting appropriate information on the website of the University of Szczecin ([www.usz.edu.pl](http://www.usz.edu.pl)).

2. Rector may resign from announcing the Contest in a given calendar year as well as resign from proving a winner in a given category.

3. Results of the Contest and its winners are announced by the 30th of June of the calendar year in which the Contest is announced. Results of the Contest are announced on the website of the University of Szczecin ([www.usz.edu.pl](http://www.usz.edu.pl)).

§4.

1. The Contest is announced and carried out in the following categories:

1) Category I: economical and legal sciences group (economy and finances, management and quality assurance sciences, socio-economic geography and land management, legal sciences);

2) Category II: humanities, theological sciences and remaining social sciences group (philosophy, history, linguistics, literary science, politics and administration sciences, pedagogy, sociology, psychology, theological sciences);

3) Category III: exact sciences, natural sciences and health sciences (physical sciences, mathematics, earth and environment sciences, biology sciences, physical culture sciences).

2. In each of the categories stipulated in section 1 Rector proves a winner subject to §3, section 2 of the ordinance. A person who received the greatest number of points in a given

category for the scientific achievements in the year preceding the current edition of the contest is declared the winner.

3. The winner of the Contest receives the title of the Scientist of the Year of the University of Szczecin and a monetary reward. The amount of the monetary reward is determined by Rector. The funds for the reward are drawn from the special rewards fund of Rector.

4. Rector hands congratulatory letters to winners of the Contest during the University-wide inauguration of the academic year.

#### §5.

1. The academic teachers involved in scientific activity or participating in scientific work, employed at the University of Szczecin for at least one year as their primary employment as of the day of submitting the application for participation in the Contest, are eligible for participation in the Contest.

2. Submitting the application for participation in the Contest does not rule out the opportunity for applying for Rector's award for scientific, didactic and organizational achievements or the award for lifetime achievements awarded annually at the University on the occasion of the National Education Day.

3. Receiving the title of the Scientist of the Year of the University of Szczecin and the award in the Contest rules out the possibility of receiving Rector's award for educational, didactic and organizational achievements or the award for lifetime achievements awarded annually on the occasion of the National Education Day.

#### §6.

1. The application for participation in the contest is submitted to the scientific council of the institute, hereinafter "the Council", through an appropriate science section by the 31st of March of the year in which the Contest is announced. The application is submitted by using the form which constitutes attachment no. 1 to the ordinance. The documents confirming achievements indicated in the application are to be attached to the application.

2. The application for participation in the Contest received after lapse of the deadline stipulated in section 1 is not examined.

3. The Council reviews applications meeting the formal criteria stipulated in sections 1 and 2. From among the positively assessed applications the Council selects one candidate from the Institute to stand for the award.

4. The Contest candidate from an institute selected consistently with section 3 is entered into the Contest by the Council through the Science and Scientific Projects Department of the University of Szczecin by the 30th of April of the calendar year in which the Contest was announced by submitting the application for participation along with the documentation regarding scientific achievements and the resolution regarding selection of the Contest candidate.

## §7.

1. The substantive assessment of the applications for awarding the award in candidates' contest submitted by councils is performed by the Awards and Commendations Commission, hereinafter "the Commission".
2. In case of any doubts regarding the achievements indicated in the application the Commission may call a candidate to complete the application or submit an explanation.
3. Following substantive assessment of applications the Commission recommends candidates who received the greatest number of points in a given category to Rector and applies to Rector to prove the winners and to grant awards.
4. The Commission passes to Rector the protocol of the meeting which includes a ranking list along with the list of persons recommended for the award in individual categories.
5. Candidates cannot appeal against the decision of the Commission regarding recommendation nor can they appeal against Rector's decision regarding proving a winner.

## §8.

1. The substantive criteria for assessment of candidate's application for award are the scientific achievements of the candidate in the calendar year preceding a given edition of the contest which simultaneously constitutes a period of employment at the University of Szczecin. The scientific achievements of the Candidate are verified in three categories:
  - 1) scientific level of the conducted research activities - highly rated publications (papers, monographs, chapters in a monograph, scientific editing of a monograph);
  - 2) financial results of scientific research and development works;
  - 3) patents and property rights to utility models
2. Only the publications affiliated with the University of Szczecin are taken into consideration during assessment. If the publications were not affiliated in order to take them into consideration during assessment it is required from a candidate to submit a declaration which constitutes attachment no. 2 to this ordinance proclaiming that the publication was created as a result of the scientific work at the University of Szczecin; the declaration is to be submitted in the Main Library when submitting the publication. This rule also applies to patents and property rights to utility models.
3. Points for publications are awarded on the basis of the Bibliography Database of the Main Library of the University of Szczecin.
4. The financial results of the scientific research and development works stipulated in §22, section 1 of the ordinance of the Minister of Science and Higher Education of the 22nd of February 2019 regarding evaluation of quality of scientific work (Dz. U. 2019, item 392 as amended), hereinafter "the Ordinance", are assessed on the basis of the amount of funds procured for research projects within the framework of the competitions organized by: institutions of the European Union, foreign institutions, the Foundation for Polish Science, the National Centre of Science and the National Centre of Research and Development or the National Programme for the Development of Humanities. This criterion also takes into consideration commercialization of results of research or development works as well as the

research services rendered under the commission of entities which are not a part of the higher education and science system, pursuant to separate provisions.

5. Points for the financial results stipulated in section 4 and are awarded as follows:

1) for participation in a project determined in §22, section 1, point "Ia" of the Ordinance – 50pts + 5 pts for every PLN 25,000.00 of the funds assigned to implementation of the project in the assessed period;

2) for participation in a project determined in §22, section 1, point "Ib" and "Ic" of the Ordinance - 25 pts + 5 pts for every PLN 25,000.00 of the funds assigned to implementation of the project in the assessed period;

3) for leading a project determined in §22, section 1, point "Ia" of the Ordinance - 100 pts + 5pts for every PLN 25,000.00 of the funds assigned to implementation of the project in the assessed period;

4) for leading a project determined in §22, section 1, point "Ib" and "Ic" of the Ordinance - 50 pts + 5 pts for every PLN 25,000.00 of the funds assigned to implementation of the project in the assessed period;

5) for commercialization of the results of scientific research or development works or know-how related to these results determined in §22, section 1, point 3 of the Ordinance - 5 pts for every PLN 25,000.00 of the amount of revenues produced in the assessed period but no more than 100 pts;

6) for the research services rendered under commission of the entities which are not a part of the higher education and science system determined in §22, section 1, point 4 of the Ordinance - 5 pts for every PLN 25,000.00 of the amount of revenues produced in the assessed period but no more than 100 pts.

6. Points for patents and property rights to utility models are awarded in the year of obtaining the patent or the property rights consistently with the scoring system determined in §19, section 1 of the Ordinance.

#### §9.

Ordinance no. 35/2021 of Rector of the University of Szczecin of 23rd of February 2021 regarding implementation of the regulations for the Scientist of the Year of the University of Szczecin contest is null and void.

#### §10.

This ordinance comes into effect on the day of its signing.

*Attachment no. 1*  
*to ordinance no 18/2022 of Rector of the University of Szczecin of 25th of February 2022.*

Rector of the University of Szczecin  
through  
the Scientific Council of the Institute  
and the Awards and Commendations Commission

## **CONTEST APPLICATION**

Application for the Scientist of the Year of the University of Szczecin contest

*Name*

*Surname*

*Date of employment at the University of Szczecin*

*Primary organizational unit*

The category in which the candidate applies for the award\*:

- Category I: economical and legal sciences group (economy and finances, management and quality sciences, socio-economic geography and land management, legal sciences);
- Category II: humanities, theological sciences and remaining social sciences group (philosophy, history, linguistics, literary science, politics and administration sciences, pedagogy, sociology, psychology, theological sciences);
- Category III: exact sciences, natural sciences and health sciences (physical sciences, mathematics, earth and environment sciences, biology sciences, physical culture sciences).

Points for scientific achievements:

1. Total number of points for publications according to the Bibliography Database of the Main Library of the University of Szczecin
2. Financial results of scientific research and development works:
3. Patents and property rights to utility models:

### **Declaration**

I hereby declare that the provided information is true.

I am fully aware of the disciplinary liability for submitting a false declaration.

*Date and legible signature of the candidate*

*Date and legible signature of the superior*

Attachments:

- 1) a print-out from the Bibliography Database of the Main Library of the University of Szczecin documenting publications in the assessed period.
  - 2) copies of the documents confirming financial results of scientific research and development works,
  - 3) copies of the documents confirming granting patents or property rights to utility models
- \*indicate as appropriate

*Attachment no. 2*  
*to ordinance no 18/2022 of Rector of the University of Szczecin of 25th of February 2022.*

*Name and surname*

*Organizational unit*

## **DECLARATION**

*(complete in the case of unaffiliated publications)*

I hereby declare that the book/a chapter in the book/an article in a journal titled:

*title of the book, in case of a chapter - title of the of the book and title of the chapter, in case of a paper - title of  
the journal and title of the article*

edited/authored by\*

name and surname of editor(s)/author(s)

published on

by ... publishing house

ISBN/ISSN\*

constitutes a part of scientific achievements of *name of the organizational unit*

*legible signature*

\*delete as appropriate